

## DOCUMENTS TO BE ATTACHED FOR REQUESTS FOR REIMBURSEMENT

Please take a few moments to read this summary - this will facilitate the treatment of your requests for reimbursement. Remember to attach the GAPI medical service agreement for all treatment subject to prior approval.

## You are at 1<sup>er</sup> euro

|  | Treatment dispensed in France  | Treatment dispensed outside of France  |
|--|--|--|
| Conventional<br>public service<br>healthcare | <ul> <li>The CERFA treatment form form issued by the medical practitioner comprising:</li> <li>Your social security number,</li> <li>The names, forenames, and date of birth of the treatment,</li> <li>Beneficiary, your signature at the bottom of the page</li> <li>If the treatment is dispensed in a healthcare establishment,</li> <li>the notification of the amounts to be paid providing details of the dispensed healthcare, accompanied by proof of payment.</li> <li>The medical prescriptions for the following costs:</li> <li>Medication,</li> <li>Medical analysis and imaging,</li> <li>Appliances, apparatus,</li> <li>Transport,</li> <li>Series of medical acts,</li> <li>Costs of optical treatment (specifying the dioptre)</li> </ul> | <ul> <li>The GAPI form comprising:</li> <li>GAPI membership number,</li> <li>The names, forenames and date of birth of the treatment beneficiary,</li> <li>The nature and date of the dispensed healthcare,</li> <li>The practitioner's specialty,</li> <li>The amount paid to the healthcare professional,</li> <li>The practitioner's official stamp,</li> <li>The receipts of payment or detailed invoices bearing the official mention 'paid ' for each treatment.</li> <li>The medical prescriptions for the following costs:</li> <li>Medication,</li> <li>Medication,</li> <li>Appliances, apparatus,</li> <li>Transport,</li> <li>Series of medical acts,</li> <li>Costs of optical treatment (specifying the dioptre)</li> </ul>  |
| Hospitalization                              | In order to benefit from exemption of advance payment for<br>hospitalization, (uniquely where hospital stay exceeds 24 h) you should<br>contact GAPI to establish an order to bear the costs directly (after prior<br>approval of the GAPI medical service   | In order to benefit from exemption of advance payment for<br>costs of hospitalization, (uniquely where hospital stay exceeds<br>24 hours) you should contact the company providing assistance for<br>which the number is printed on your membership card (after prior<br>approval of the GAPI medical service)<br>OR<br>The GAPI form comprising:<br>Your GAPI membership number,<br>Otherwise, you should send us:<br>The names, forenames, and date of birth of the hospitalized patient,<br>The respective entry and discharge dates of the hospital / medical<br>institution,<br>The medical service where you have stayed for your treatment.<br>The original invoices with details of the costs of your stay<br>accompanied, where necessary, by the doctors' fees and those of the<br>medical auxiliary personnel.<br>The receipts /attestations of payment<br>The status report mentioning the admission and discharge dates |

GAPI - Insurance brokerage manager - N° ORIAS 10056960 - www.orias.fr

Postal addressZONE D'ACTIVITE ACTIBURO : 99 Rue Parmentier – 59650 VILLENEUVE D'ASCQ

Siège social / Head Office : 16 rue de la Fontaine au Roi 75011 Paris France - Tél.(33) 01 44 69 50 20 - Fax. (33) 01 44 69 05 93 - contact@gapigestion.com

SARL with capital of 55000 € - RCS PARIS 490 676 228 - Company regulated by professional insurers' code under the authority of 'Autorité de Contrôle Prudentiel et de Résolution - 61 rue Taitbout 75436 Paris cedex 09 Souscripteur d'une assurance Responsabilité civile et Garantie Financière QBE N° GFICAP0005190 et N°ICAP0005189

Claims Service : GAPI - Claims Service - 16 rue de la Fontaine au Roi 75011 Paris – Tél: (33) 01 44 69 50 20



Conv publ hea

Hospi

## You are additionally with CFE

|   | Treatment dispensed in France   | Treatment dispensed outside of France   |
|---|---|---|
| nventional<br>blic service<br>ealthcare | <ul> <li>The CERFA treatment form issued by the medical practitioner comprising:</li> <li>Your social security number,</li> <li>The names, forenames, and date of birth of the treatment beneficiary,</li> <li>Your signature at the bottom of the page</li> <li>If the treatment is dispensed in a healthcare establishment, the notification of the amounts to be paid dproviding details of the dispensed healthcare, accompanied by proof of payment.</li> <li>The medical prescriptions for the following costs:</li> <li>Medication,</li> <li>Medical analysis and imaging,</li> <li>Appliances, apparatus,</li> <li>Transport,</li> <li>Series of medical acts,</li> <li>Costs of optical treatment (specifying the dioptre)</li> </ul>  | The CFE form comprising: <ul> <li>Your social security number,</li> <li>Your GAPI membership number,</li> <li>The names, forenames, and date of birth of the treatment beneficiary,</li> <li>The nature and date of the dispensed healthcare,</li> <li>The practitioner's specialty,</li> <li>The amount paid to the healthcare professional,</li> <li>The practitioner's official stamp</li> </ul> The payment receipts or the detailed original invoices bearing the official mention 'paid ' for each treatment The medical prescriptions for the following costs: <ul> <li>Medication,</li> <li>Medication,</li> <li>Medical analysis and imaging,</li> <li>Appliances, apparatus,</li> <li>Transport,</li> <li>Series of medical acts,</li> <li>Costs of optical treatment (specifying the dioptre)</li> </ul> |
| pitalization                            | In order to benefit from exemption of advance payment<br>on costs of hospitalization, (uniquely where hospital stay exceeds<br>24 hours) you must :<br>Present your CFE health insurance membership card to the<br>admissions service of the hospital or medical institution,<br>Contact GAPI to establish an order to bear the costs directly (after<br>prior approval of the GAPI medical service)<br>The establishment does not operate a third party payment<br>policy, you should contact us directly for reimbursement<br>The invoice paid statement (accompanied where necessary by the<br>relevant CERFA healthcare forms) for the private healthcare institutions<br>The summary of the amounts for payment specifying<br>the healthcare dispensed, and accompanied by the receipt of payment<br>for the private healthcare institutions<br>The receipts/attestations of paymen<br>The status report mentioning the admission and discharge dates. | In order to benefit from exemption of advance payment for<br>costs of hospitalization, (uniquely where hospital stay exceeds 24<br>hours) you should contact the company providing assistance for which<br>the number is printed on your membership card (after prior approval<br>of the GAPI medical service.  |

GAPI - Insurance brokerage manager - N° ORIAS 10056960 - www.orias.fr Postal addressZONE D'ACTIVITE ACTIBURO : 99 Rue Parmentier — 59650 VILLENEUVE D'ASCQ Siège social / Head Office : 16 rue de la Fontaine au Roi 75011 Paris France - Tél.(33) 01 44 69 50 20 - Fax. (33) 01 44 69 05 93 - contact@gapigestion.com SARL with capital of 55000 € - RCS PARIS 490 676 228 - Company regulated by professional insurers' code under the authority of 'Autorité de Contrôle Prudentiel et de Résolution - 61 rue Taitbout

75436 Paris cedex 09 Souscripteur d'une assurance Responsabilité d'ulle et Garantie Financière QBE N° GFICAP0005190 et N°ICAP0005189 Claims Service : GAPI - Claims Service - 16 rue de la Fontaine au Roi 75011 Paris – Tél: (33) 01 44 69 50 20